

**First Name:**

**Last Name:**

**Email:**

**HUID:**

**College Year:**

**Concentration:**

**Proposed Capstone for the Secondary Field in Educational Studies**

- In a separate MS Word file, please share a summary of the proposal not to exceed 500 words.
- Include the what, why, how, and when with a clear rationale.
- The Capstone Agreement Form must be submitted for approval before you begin the project. Capstone projects cannot be approved retrospectively. Obtain supervisor approval before sending this form to the Ed Secondary Director Julie Reuben.
- When you decide on a capstone project, please complete the Capstone Agreement Form all the way through the Proposal Approval section.
- Once you have completed your proposal and obtained an approval signature from your supervisor, please send your Capstone Agreement Form along with any applicable attachments to Liao Cheng, Assistant Director of the Secondary Field in Educational Studies, and copy Rees Collier, Program Coordinator of the Secondary Field in Educational Studies.

**Expected Capstone Completion Date:**

**Student Signature:**  **Date:**

**Proposal Approval:**

**Proposal Status (Supervisor):**  Approved  Not Approved

**Supervisor Signature:**  **Date:**

**Proposal Status (Director):**  Approved  Not Approved

**Director Signature:**  **Date:**

**Completion Approval:**

**Capstone Status (Supervisor):**  Complete  Incomplete

**Supervisor Signature:**  **Date:**

**Capstone Status (Director):**  Complete  Incomplete

**Director Signature:**  **Date:**